



**HUTCHINS ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
HUTCHINS CITY HALL, 321 MAIN STREET  
NOVEMBER 12, 2009**

**ATTENDANCE:**

**BOARD MEMBERS**

Artis Johnson, President  
Raymond Elmore, Vice President  
Norma Harlin  
Alex Love  
Lloyd Miller  
Kenneth Pitts

**I. Call meeting to order**

President Artis Johnson called the meeting to order at 6:38 p.m. The meeting was held at the Hutchins EDC Building, 103 Palestine St., Hutchins, TX

**II. Invocation**

The invocation was given by Mr. Johnson.

**III. Roll call**

*President Johnson called roll. All present.*

**IV. Discussion and necessary action regarding approval of minutes of the HEDC meetings held on October 8, 2009.**

*After review, Mr. Elmore made a motion to accept the minutes of the October 8, 2009, Meeting. Mr. Pitts seconded the motion and it passed 5 – 0 (Mr. Johnson, not voting).*

**Public Hearing:** regarding a 4B Economic Development Project for the Wintergreen Overpass Project Development Fee to Dallas County in the amount of \$50,000.

*Mr. Johnson opened the public hearing at 6:39 p.m. Mr. Johnson explained to the Board that Dallas County was requesting reimbursement for direct programs costs associated with the construction of the Wintergreen Overpass project. There were no other speakers. Mr. Johnson closed the public hearing at 6:41 p.m.*

- V. Discussion and action regarding a 4B Economic Development Project for the Wintergreen Overpass Project Development Fee to Dallas County in the amount of \$50,000.

*Mr. Elmore made a motion to reimburse Dallas County \$50,000 for direct costs for the Wintergreen Overpass project. Mr. Pitts seconded the motion and it passed 5 – 0 (Mr. Johnson, not voting).*

- VI. Public Hearing: regarding a 4B Economic Development Project for Improvements to City Hall.

*Mr. Johnson opened the public hearing at 6:42 p.m. Mr. Johnson explained to the Board that the City received three bids for the repair of the City Hall roof. There was discussion about the scope of each bid and the warranty that each one provided. Mr. Johnson closed the public hearing at 6:50 p.m.*

- VII. Discussion and action regarding 4B Economic Development Project for improvements at City Hall.

*A motion was made by Mr. Pitts to award Parsons Commercial Roofing, Inc. the amount of \$20,284 for the repair of the roof at City Hall. Mr. Miller seconded the motion and it passed 5 – 0 (Mr. Johnson, not voting).*

- VIII. Public Hearing: regarding a 4B Economic Development Project for engineering services for the reconstruction of Finn Road in the amount of \$8,800.

*Mr. Johnson opened the public hearing at 6:52 p.m. Mr. Johnson explained to the Board that Finn Road was in dire need of repair. The amount requested would allow the City Engineer, Jason Bannister, to begin engineer plans for Finn Road. Mr. Johnson closed the public hearing at 6:55 p.m.*

- IX. Discussion and action regarding a 4B Economic Development Project for engineering services for the reconstruction of Finn Road in the amount of \$8,800.

*A motion was made by Mr. Elmore to award Bannister Engineering \$8,800 for engineering services for the reconstruction of Finn Road. Mr. Pitts seconded the motion and it passed 5 – 0 (Mr. Johnson, not voting).*

- X. Consideration and action regarding annual membership to Texas-21.

*A motion was made by Mr. Elmore to approve \$2,500 for Tex-21 annual membership. Mr. Miller seconded the motion and it passed 5 – 0 (Mr. Johnson, not voting).*

**XI. Reports/ XIII. Approval of Reports:**

*John Hubbard presented a written report on activity in Hutchins and gave a brief overview of his achievements for the last month. There were no other reports. Mr. Elmore made a motion approve the reports. Mr. Pitts seconded the motion and it passed 5 – 0.*

**XIV. Citizen Forum** – *No citizens spoke at this meeting.*

**XV. Adjournment**

No further business was conducted. The Board by unanimous vote adjourned the meeting at 7: 12 p.m.

Approved:

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Artis Johnson, President